

Controller's Office

Initiatives and Impacts

Project Name	Controller's Responsible Unit	Mandate	Start-End Date	Description/ Department Impact	C	C R	N P	T H	T R	O T H	Dept Impact
Procure to Pay (P2P)	AP	ASAC	7/07-05/08 Phase I 02/08 Phase II 05/08	New system and process training for administrators and non-administrators Phase I: Catalog Requisitions, Receiving Phase II: Special Order Requisitions	✓	✓	✓	✓	✓		High
Bi-Annual Physical Inventory Process	CA	A-133	7/07-6/09	Track equipment	✓	✓	✓	✓	✓	✓	Medium
Asset Management Phase III	CA	None	8/07— 3/08	Expand reporting capability	✓						Low
PeopleSoft 9.0 Upgrade	All	Pre-requisite for P2P	7/07-2/08	Slight change in look and feel for dept users	✓				✓		Low
Payroll Expense Transfers	PR	ASAC	TBD	Training departments on new OLPPS functionality. Maybe done as part of T&A, to be evaluated Fall 2007.	✓	✓	✓	✓	✓		High
Time & Attendance, Vacation Leave Accrual	PR	ASAC	10/07-3/09	New system and process training for all employees; requires updating/reconciling leave balances	✓	✓	✓	✓	✓	✓	High
Cell Phone Policy Revisions	PR/AP	UCOP	9/07-6/08	New process to meet IRS tracking and reporting requirements	✓	✓	✓	✓	✓	✓	Medium
GME System-Resident Tracking	AS	ASAC	19/07-6/08	New tracking system implementation by Graduate Division. Communication and some training for department users	✓		✓		✓	✓	Low
RAS On-Going Processes and Improvements <ul style="list-style-type: none"> ✓ Overdraft Monitoring and Clean-Up ✓ Billing and AR Set-Up Improvements ✓ Cost Transfers ✓ Closeout 	EMF	MCA	7/07-On-going	Continual on-going process-checklists and timelines departments are required to meet	✓	✓					Low

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SAS-112 Key Controls - On-Going Process and Improvements <ul style="list-style-type: none"> ✓ A133 Key Controls ✓ User Access Administrative Key Control 	FR/CC	SAS-112	7/07-On-going	Monthly and year end on-going process-As improvements are identified, campus will be required to meet changes	✓			✓	✓		Low
Invoice Imaging	AP	ASAC Quick Win	7/07-6/08	Communicating new process improvements to departments. Project includes imaging invoices on the front-end and making the images visible in PeopleSoft	✓						Low
WebLinks Archiving	AS	None	??	Communicating new process to departments.	✓						Low
Payroll Processing Audit MCAs <ul style="list-style-type: none"> ✓ Verification of VL Balances and controls over 3rd party vendor ✓ Implement WebPAN and Web EDB inquiry. Audit process to ensure PAN reviewers are reviewing EDB changes ✓ Ensure all OLPPS users have been certified ✓ Annual spot check for phantom employees 	PR	MCA	7/07-03/08	Communicating new process. Training HR/PR analyst on new OLPPS requirements and new processes.	✓	✓	✓	✓	✓		Medium
Connexus UC Travel Program and Portal	AP	UCOP	10/07-06/08	Training departments on new process for making travel reservations, new travel policies, preferred vendors	✓		✓	✓	✓		Medium,

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Project Name	Controller's Responsible Unit	Mandate	Start-End Date	Description/ Department Impact	C	CR	NP	TH	TR	Oth	Dept Impact
Cash Management ✓ PCI mandatory training ✓ New Policy and Procedures ✓ Petty Cash and Change Fund Handling	CC	UCOP	4/07-1/08	Communication new processes. Training Cash Custodians in new processes.	✓		✓	✓	✓		Low
RAS-Phase II ✓ Assessment ✓ Implementation	EMF	AIS	7/07-3/08 4/08-6/09	Assessment phase will identify and prioritize RAS-related implementations; impact to departments TBD							Medium
Student Accounts Process Improvements ✓ Fee Offset Submission ✓ Student Loan Outstanding Balance Clean-Up	SA	None	1/08-	Communicate new process improvements related to departments	✓	✓					Low
Student Systems ✓ Assessment ✓ Implementation ✓ Student Accounts Receivable Billing	SA	AIS	TBD	Assessment phase will identify and prioritize student systems implementations; impact to departments TBD							Low

Acronyms		Types of Actions	
AP	Disbursements: Accounts Payable	C	Communication from the Controller's Office or other Central Unit to the Campus
PR	Disbursements: Payroll	CR	Communication from the Controller's Office or other Central Unit that requires a response
EMF	Extramural Funds	NP	New Process that the Controller's Office or other Central Unit is asking Departments to follow
SA	Student Accounts	TH	Town Hall meetings that Department are requested to attend
CA	Accounting and Reporting: Capital Accounting	TR	Training that the Departments are (usually) required to take
FR	Accounting and Reporting: Financial Reporting	Oth	Other actions that may be part of the initiative
CC	Accounting and Reporting: Cash and Controls		
AS	OAAIS-Applications Services (COSS)		