

Obtaining Expenditure Balances for Appropriated Sponsored Projects

The purpose of this communication is to address how to best determine the remaining balance of a sponsored project against the awarded budget. This is the most important balance for you to communicate to the investigators you support so that they can make the best decisions about spending. In future communications and trainings, we will also provide instructions on how to view billing accruals and cash application for the sponsored projects you administer.

To obtain a correct balance (credit or deficit) against the awarded budget, you may utilize any of the following Weblinks reports:

- **DPA Summary**
- **Expenditure Summary**
- **Budget Status Report (BSR)**

The DPA Summary and Expenditure Summary reports produce balances that continue to have the same meaning and interpretation as prior to the Research Administration System (RAS) implementation in April 2006. The BSR in Weblinks is new and has been available for use since the RAS implementation.

Reminder: The Weblinks Fund Summary report should not be used to determine spending against the awarded budget for all sponsored funds that are appropriated at award. Information about the impact of the RAS implementation to this report can be found at:
http://ucsfink.ucsf.edu/research/RAS_Campus_Communication_6_Supplement_WL_Fund_Summary.pdf

Please note that industry clinical trials do not receive an appropriation at the start of the award, but are appropriated only as each cash payment is received. Hence, PI spending decisions and a PI's understanding of financial status on these awards will be influenced significantly by other factors besides spending against the appropriation.

Questions

If you have a question about Weblinks reports for your funds, please contact Customer Support at 514-4100. Select Option 3 for Peoplesoft support, and then Option 2 for Functional Support.